

कार्यालय उप-पंजीयक सभायें

पांवटा उप-मण्डल, जिला सिरमौर (हि.प्र.)
सभाएं पंजीकरण अधिनियम-2006 के अन्तर्गत
पंजीकरण प्रमाण-पत्र

पं. संख्या 59/2010

दिनांक: 09/07/2010

मैं प्रमाणित करता हूं कि हायर एजुकेशन इंस्टीट्यूट सोसायटी श्री गुरु गोविंद सिंह जी गर्वमेंट डिग्री कॉलेज पांवटा साहिब, तहसील पांवटा साहिब, जिला सिरमौर, हिमाचल प्रदेश, सभायें पंजीकरण अधिनियम-2006 (2006 का 25) के अन्तर्गत आज दिनांक 09/07/2010 को पंजीकरण उपरान्त पंजीयन प्रमाण पत्र मेरे हस्ताक्षर द्वारा जारी किया गया।

मु. 500/- रु.

पंजीकरण शुल्क चालान संख्या 34

दिनांक 01/07/2010 द्वारा जमा किया गया।



Inam M
उप पंजीयक सभायें
उप-मण्डल पांवटा साहिब
जिला सिरमौर (हि.प्र.)

CONSTITUTION OF HIGHER EDUCATION INSTITUTE SOCIETY

Higher Education Institute Society – SGGJS Govt. College, Paonta Sahib
(HEIS – SGGJS GC Paonta Sahib)

In the matter of Society Registration Act XXI of 1860 being an act for the registration of literary, scientific and charitable Societies.

And

In the matter of Higher Education Institute Society – SGGJS Govt. College, Paonta Sahib (HEIS – SGGJS GC Paonta Sahib) (Hereinafter referred to as society pertaining to rules and regulations of Society for the strengthening of existing and introduction of new as well as management of vocational and professional course and related areas thereof at SGGJS Govt. College, Paonta Sahib in the State of Himachal Pradesh.

MEMORANDUM OF ASSOCIATION

1. PREAMBLE:

The PRIMARY OBJECTIVE OF THE Higher Education Institute Society (HEIS-SGGJS Govt. College, Paonta Sahib) is to establish, manage, operate maintain and control the imparting of education in vocational, professional and its related knowledge areas in the college / institute with an aim to develop skilled/professional work force in these area. The entire requisite infrastructure for these courses in the college/institute would be established, managed and run by Society on a self-sustaining revenue model.

The Higher Education Institute Society is a college/institute level body that would work under the overall control of the Himachal Pradesh Govt. Higher Education Deptt.

It is considered expedient to provide the Society a legal entity by getting it registered under the Society Registration Act, 1860.

- a. Name: The name of Society shall be Higher Education Institute Society – SGGJS Govt. College, Paonta Sahib, Distt. Sirmaur, HP. (HEIS – SGGJS GC Paonta Sahib) for short.
- b. Office: The registered office of the society will be located in the SGGJS Govt. College, Paonta Sahib, Distt. Sirmaur, HP

2. DEFINITION:

In this Memorandum and the Rules made there under unless the context otherwise requires:

- a. "The 'Act' means the Societies Registration Act 1860, (H.P Act 23 of 1973) as applied to the State of HP or any statutory modification thereof for the time being in force.
- b. "Management Committee" shall mean the body, which is constituted as the "Management Committee of the Society" by the Government.
- c. The "Chairperson" shall mean the "Chairperson" of the Management Committee.
- d. Vocational professional courses include courses in Management Education. Science and Technology (Biotechnology, ICT etc.) and law.
- e. Member means:
 - i. The ex-officio members as per the constitution of the society or
 - ii. Such Person(s) who may be accepted in future as Members of the Society on such terms and conditions as laid down by the Management Committee.
 - iii. Such person(s), institution, organization, societies, corporate bodies who may be accepted in future as the co-opted. Members of the Management Committee on such terms and conditions as laid down by the Management Committee.
- f. "Member Secretary" means Member Secretary of the Management Committee of the Higher Education Institute Society – SGGJS Govt. College, Paonta Sahib, Distt. Sirmaur, HP. as per the recommendations of the Principal/ Chairperson shall be the Member Secretary.
- g. "Chairperson" means chairperson of the Higher Education Institute Society.

Higher Education Institute
S.G.G.S.J. Govt. College
Paonta Sahib (H.P.)

- h. "The Society" means Higher Education Institute Society – SGGSJ Govt. College, Paonta Sahib (HEIS – SGGSJ GC Paonta Sahib).
- i. "State Government" shall mean the Government of Himachal Pradesh in the Department of Higher Education or in any other way it is known.
- j. "Subject Area Expert" shall mean specialist in the field of Humanities, Social Sciences, Commerce & Management, Education, Science & Technology and Law etc., with qualifications as prescribed by the UGC/HP govt./NCTE /AICTE /BCI or any other such statutory body who can contribute their expertise and experience to achieve the objectives of the Society .

3. STATUS OF SOCIETY

The society will be an independent and autonomous body in the State of Himachal Pradesh.

Whereas the existing infrastructure and staff (teaching, non teaching, ministerial etc) shall continue under the overall control of the Government of Himachal Pradesh Higher Education Department, However the employees Teaching, Non Teaching, Adhoc, Contractual etc. appointed/engaged/called under self sustaining revenue model of the society shall be governed by the bye laws of the society.

4. AIMS AND OBJECTIVES:

- i. To Identify and recommend the new, courses which can be introduced in the college/ Institute or changes/ modifications in the existing courses strengthen the existing courses of SGGSJ Govt. College, Paonta Sahib and to introduce and run new courses under different faculties and streams with different fee structures under self sustaining unit.
- ii. To workout and implement the action plan for the implementation of education in Information & Communication (ICT), IT Enabled Services (ITES), Business Process Outsourcing (BPO), Knowledge Process Outsourcing (KPO) etc., and any other knowledge segments in the college institution..
- iii. To establish, upgrade, manage, operate, maintain and control the IT infrastructure in the college for use by students, faculty and staff.
- iv. To ensure and maintain the quality of IT education as per the defined policies and Program of the H.P. Govt. Higher Education deptt.
- v. To chalk out detailed procedures for the collection of fees for using IT services provided by the society and to transfer the fees in to the accounts of the society and to H.P. Govt. Higher Education Deptt., as per its policy guidelines. To keep detailed account of the fees collected from the students.
- vi. To strengthen the existing courses of SGGSJ Govt. College, Paonta Sahib and to introduce and run new courses under different faculties and streams with different fee structures under self sustaining revenue model.
- vii. To provide for instruction and research in various branches of Languages, Humanities, pure & applied Sciences etc. as the society may think fit and to provide for the advancement of learning /dissemination of knowledge in such branches.
- viii. To arrange for practical training in industries and cooperative education plan.
- ix. To prescribe rules and regulations for the admission of students for various courses with the approval of the State government/ HPU.
- x. To institute an awards (s). Scholarships, prizes, stipends and medals in furtherance of the objects of the society in accordance with the rules and bye-laws constituted/ drawn for this purpose.
- xi. To fix and demand such fees and other charges as may be laid down in the bye-laws made under the rules of the society
- xii. To employ or engage teaching administrative, academic technical, ministerial and other supporting staff in accordance with the rules and bye-laws.
- xiii. To function as an advisory body to the departments of Industries, Transport, Power, Public Works, Irrigation and Public Health, Town and Country Planning, Information and Technology, Tourism, Welfare, Rural Department, Science and Technology etc. in the improvements of their activities.

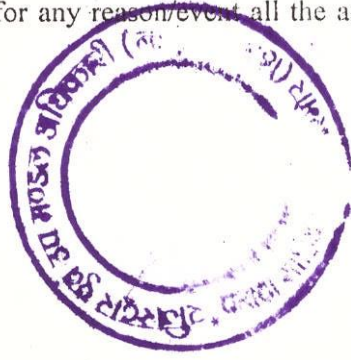
- xiv. To strengthen, upgrade and modernize the existing infrastructure for making the courses more useful and purposeful.
- xv. To make the college self-sustaining independent, autonomous and to impart quality education and to develop it as a Centre of Excellence.
- xvi. To cooperate with educational or other institutions in any part of the world having objects wholly or in a part similar to those of the society ,by exchange of teachers, scholars and generally in such manner as may be conducive to their common objects.
- xvii. To impart, undertake, organize and/or assist in the organization of training and courses in Languages, Humanities, pure & applied Sciences etc. in the college and in other places and its extension centers in order to met the demand of the industries, business and society.
- xviii. To ensure a steady flow of skilled, professional, adequate and competent quality manpower and to raise their quality and quantity.
- xix. To work for the reduction of unemployment among the educated youth by equipping them for suitable industrial employment /business employment and self employment.
- xx. To establish centers for (a) Study and orientation (b) training and instruction and (c) research and evaluations; and take such other steps as may be necessary to achieve the objects of the Society.
- xxi. To undertake , aid, promote and coordinate training/research through colleges and other agencies established by or with the aid of the Government of Himachal Pradesh or Government of India or Government of any other State.
- xxii. To establish and maintain libraries, laboratories, workshops, maintenance cells, placement cells, service centers and consultancy services.
- xxiii. To collaborate with other institutions, associations and societies in and outside the State/Country to achieve similar objects.
- xxiv. To undertake and provide for publications of journals and research papers and books and to establish and maintain libraries and information services in furtherance of the objects of Society.
- xxv. To meet the expenses of the Society including expenses incurred in exercises of the powers and discharge of functions.
- xxvi. To establish and maintain superannuating schemes for the benefit of the employees of the Society.
- xxvii. To prepare and maintain accounts and other relevant records and prepare the State Government may prescribe annual statements of accounts in such forms as.
- xxviii. To create incentives for better performance.
- xxix. To reduce the financial burden of the State Government.
- xxx. To do all such activities as the society may consider necessary to its primary objective for promoting vocational & professional education and other allied activities such as community development programs and transfer of technology to industry etc.
- xxxi. To take all publicity measures and campaigning through media like T.V. radio, newspaper, conferences, seminars, public meetings, banners and posters etc. for creating awareness about the programs for the benefit of the students.
- xxxii. To workout and implement in the college/ institution on a self-sustaining revenue model in collaboration with the private sector. NGOs or other innovative methods as per the requirements of the specific areas.
- xxxiii. To Create any depreciation fund, reserve fund, sinking fund,, insurance fund or any special or other fund where for depreciation of for repairing, improving, extending or maintaining any of the other funds herein mentioned.
- xxxiv. To maintain healthy interface with business and industrial establishments.

Pursuant to the aforesaid objects, the Society may use the assets created by the Government of Himachal Pradesh as may be allowed by the government .It will also create assets out of its own funds over which it will exercise full control. The Society in order to fulfill the above aims and objectives may:-

- a) Acquire by gift, purchase, exchange, lease, hire or otherwise any property, movable or immovable which may be necessary or convenient for the purpose of Society and to build, construct, improve, alter, demolish and acquire such buildings, works and construction as may be necessary for carrying out the objects of the Society.
 - b) Borrow and raise moneys with or without security or on the security of mortgage, charge or hypothecation or pledge of all or any of the movable property belonging to the Society.
 - c) Sell, hire, assign, mortgage, lease, exchange and otherwise transfer or dispose of all or any property, movable or immovable of the Society for the furtherance of its objects.
 - d) Accept grants of money from the Government and non-government organizations as well as securities or property of any kind and undertake and accept the management of any endowment, trust, fund of donation, which is not inconsistent with the objects of the society, on such terms as may be prescribed by the Society from time to time.
 - e) Invest and deal with funds and moneys of the society.
 - f) Impose and recover fees and charges for the training, services and consultancy provided by the Society.
 - g) Draw, accept make, endorse, discount and deposit Government and other promissory notes, bill of exchange, cheques or other negotiable instruments.
 - h) Create Corpus Funds, Staff Development Fund, Depreciation Fund, Maintenance Fund, Reserve Fund, Sinking Fund, Insurance Fund or any other special fund whether for depreciation. Repairs, improvement, extension, maintenance of any of the properties or rights of the Society and/or for, recouping wasting assets and for any other purpose for which the Society deems it expedient or proper to create or maintain any such Fund or Funds.
 - i) Maintain a fund to which shall be credited:
 - i. All moneys which may be received as grant -in-aid or otherwise from the Central/State Government and other statutory bodies like UGC etc.
 - ii. All fees and other charges received by the Society.
 - iii. All moneys received by the Society by way of gifts. Donations, benefactions, bequests or transfers.
 - iv. All moneys received by the Society in any other manner or from any other sources including consultancy charges.
5. The State Government may appoint one or more persons to review the work and progress of the Society and to hold inquiries into the affairs thereof and to report thereon, in such manner as the State Government may stipulate. Upon receipt of any such report, State Government may take such action and issue such directions as it may consider necessary in respect of any of the matters dealt with in the report and Society, as the case may be, shall bound to comply with such directions.
6. The State Government may issue such directions to the Society as it may consider necessary for the furtherance of the objects of the Society and for ensuring its proper and effective functions, Provided that all directions of the State Government shall be binding on the society
7. The income and the property of the Society howsoever derived shall be applied towards the promotion of the objects thereof as set forth in this Memorandum of Association subject to such conditions or limitations the State Govt. may from time to time , impose. No part of the income of the property of the Society shall be paid or transferred , directly or indirectly by way of profit, to the persons who are or at any time have been members of the Society or of the Government body or to any of them or to any persons claiming through them or any of them provided that nothing herein contained shall prevent the payment, in good faith or remuneration to any member thereof or other

persons in return for any services. Rendered to the Society or for traveling allowance, halting, or other similar charges.

8. In case the society is dissolved for any reason/event all the assets of the society shall devolve and vest in the Govt. of H.P.

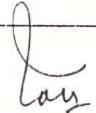

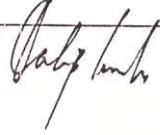



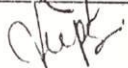




9. **MANAGEMENT COMMITTEE:** The names, designations and address of the present members and office bearers of the Management Committee, to whom the management of the affairs of the society is entrusted as required under Section 2 of the Registration of Societies Act, 1860 (Act xxi of 1860) shall be as under: Please form the constitution.

Sr. No.		Designation	Name & address	Remarks, If any
		Ex- officio Members		
1	Chairperson	Principal	Dr. J. S. Verma SGGSJ Govt. College, Paonta Sahib	
2	Member	Vice Principal / Senior most lecturer of the college	Dr. Alka Chauhan SGGSJ Govt. College, Paonta Sahib	
3	Member	Head of the department/ Two amongst senior most HOD's of Arts, Science and Commerce.	Dr. K. K. Singh , D.K. Sharma SGGSJ Govt. College, Paonta Sahib	
			Dr. C. K. Sharma, SGGSJ Govt. College, Paonta Sahib	
			Dr. R. L. Tomar, SGGSJ Govt. College, Paonta Sahib	
4	Member	PTA President	Sh Jai Parkash Sharma, Vill. Amboya	
5	Member	Old Student	Ms Deepa Chauhan	
6	Member Secretary	Any member nominated by the Chairperson/ Principal	Sh Hemant Kumar, SGGSJ Govt. College, Paonta Sahib	
		Nominated Members		
7	Member	Director of Higher Education		
8	Member	One Eminent Educationist	Smt. Madhuri Ramol, Rtd. Principal, SGGSJ Govt. College, Paonta Sahib	
9	Member	One Subject Area Expert		
		Co- Opted Members		
10	Member	Member	Smt. Sulaxna Sharma Govt. College, Paonta Sahib	
11	Member	Local Auditor	Dr D. S. Tomar, Govt. College, Nahan	

Principal
Govt. Degree College
Paonta Sahib (Birmour)

We the several members whose names and addresses are given below, having associated ourselves for the purpose prescribed in this Memorandum of Association do hereby subscribe our names to this memorandum of Association and set out several and respective hands here unto and form ourselves into Society under Societies Act, 1861.

Sr. No.	Designation	Name & address	Remarks, If any
	Ex- officio Members		
1	Principal	Dr. J. S. Verma SGGSJ Govt. College, Paonta Sahib	
2	Vice Principal / Senior most lecturer of the college	Dr. Alka Chauhan SGGSJ Govt. College, Paonta Sahib	
3	Head of the department/ Two amongst senior most HOD's of Arts, Science and Commerce.	Dr. D. K. Sharma D. K. Sharma SGGSJ Govt. College, Paonta Sahib	
		Dr. C. K. Sharma, SGGSJ Govt. College, Paonta Sahib	
		Dr. R. L. Tomar, SGGSJ Govt. College, Paonta Sahib	
4	PTA Head	Sh. Jai Parkash Sharma, Vill. Amboya	
5	Old Student	Ms Deepa Chauhan,	
6	Any Lecturer nominated by the Chairperson/ Principal	Sh Hemant Kumar, SGGSJ Govt. College, Paonta Sahib	


 Dr. J. S. Verma
 Govt. College, Paonta Sahib
 Paonta Sahib (District)

RESOLUTION

It is resolved that Higher Education Institute Society – SGGSJ Govt. College, Paonta Sahib (HEIS – SGGSJ GC Paonta Sahib) may be got registered as Society under the Act XXI of 1860 and herein after may be referred to as the Society. (For Higher Education Institute Society – SGGSJ Govt. College, Paonta Sahib (HEIS – SGGSJ GC Paonta Sahib))

Sr. No.		Designation	Name & address	Remarks, If any
		Ex- officio Members		
1	Chairperson	Principal	Dr. J. S. Verma SGGSJ Govt. College, Paonta Sahib	- <i>Verma</i>
2	Member	Vice Principal / Senior most lecturer of the college	Dr. Alka Chauhan SGGSJ Govt. College, Paonta Sahib	<i>Alka Chauhan</i>
3	Member	Head of the department/ Two amongst senior most HOD's of Arts, Science and Commerce.	Dr. ... D.K. Sharma SGGSJ Govt. College, Paonta Sahib	<i>D.K. Sharma</i>
			Dr. C. K. Sharma, SGGSJ Govt. College, Paonta Sahib	<i>C.K. Sharma</i>
			Dr. R. L. Tomar, SGGSJ Govt. College, Paonta Sahib	<i>R.L. Tomar</i>
4	Member	PTA Head	Sh Jai Parkash Sharma, Vill. Amboya	<i>Jai Parkash</i>
5	Member	Old Student	Ms Deepa Chauhan	<i>Deepa Chauhan</i>
6	Member Secretary	Any member nominated by the Chairperson/ Principal	Sh Hemant Kumar, SGGSJ Govt. College, Paonta Sahib	<i>Hemant Kumar</i>
		Nominated Members		
7	Member	Director of Higher Education		
8	Member	One Eminent Educationist	Smt. Madhuri Ramol, Rtd. Principal, SGGSJ Govt. College, Paonta Sahib	
9	Member	One Subject Area Expert		
		Co- Opted Members		
10	Co -opted Member	Any other member which the management committee decides	Smt. Sulaxna Sharma	<i>Sulaxna Sharma</i>

Paonta Sahib (Jirahot)

RULES
of
Higher Education Institute Society – SGGSJ Govt. College, Paonta Sahib
(HEIS – SGGSJ GC Paonta Sahib)

1. **Registered Office:** The Registered office of the society shall be situated at SGGSJ Govt. College, Paonta Sahib, Distt. Sirmaur, Himachal Pradesh. Presently the registered office is to be located at SGGSJ Govt. College, Paonta Sahib, Distt. Sirmaur, Himachal Pradesh.
2. **Short Title and commencement:** These rules may be called “**Rules of the Higher Education Institute Society of SGGSJ Govt. College, Paonta Sahib, Distt. Sirmaur.**” These rules will come into force at once.
3. **Definitions:** In this Memorandum and the rules made there under, unless specifically provided otherwise in the rules :-
 - i. “Society” means the Higher Education Institute Society – SGGSJ Govt. College, Paonta Sahib Distt. Sirmaur, Himachal Pradesh.
 - ii. “Management Committee” means the body which is constituted as the “Management Committee” of society by the Government.
 - iii. “Executive Committee” means the body which is constituted as the “Executive Committee” of society.
 - iv. “Chairperson” shall mean the chairman of the Management Committee.
 - v. “President” mean president of executive committee.
 - vi. “Government” mean the Government of Himachal Pradesh.
 - vii. “Principal Secretary” means the Principal secretary to the Govt. of Himachal Pradesh Education Department, HP Secretariat, Shimla – 171002.
 - viii. “Director” shall mean the Director of Higher Education, Himachal Pradesh Education Department.
 - ix. “University Grants Commission “ shall mean University Grants Commission, Bahadurshah Zafar Marg, New Delhi – 110002 established by the law of Parliament.
 - x. “University” shall mean Himachal Pradesh University, Summer Hill, Shimla 171005, Himachal Pradesh established by the ordinance of State Legislature.
 - xi. “Vice Chancellor” shall mean the Vice Chancellor of Himachal Pradesh University.
 - xii. “Principal” shall mean the Principal of SGGSJ Govt. College, Paonta Sahib, Distt. Sirmaur, HP.
 - xiii. “Member” shall mean
 - a. The ex – officio members as per the constitution of the society.
 - b. Such persons who may be accepted in future as the Member(s) of the Society on such terms and conditions as laid by the Management Committee.
 - c. Such Person(s), institutions, organizations, societies, corporate bodies who may be accepted in future as the co- opted members of the Management Committee on such terms and conditions as laid down by the Management Committee.
 - xiv. “Member Secretary” shall mean member secretary of the Management Committee of the Higher Education Institute Society, SGGSJ Govt. College, Paonta Sahib, Distt. Sirmaur, HP appointed as per the recommendations of the Principal/ Chairperson.
 - xiv. “Done “ shall mean -- A person out of Donors who have donated a minimum of Rs. 50000/- or more.

The formation of Society shall be as follows:-

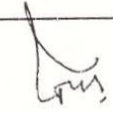


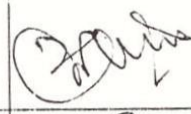

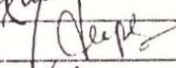
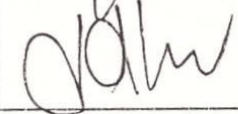
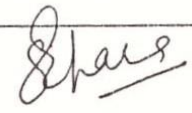
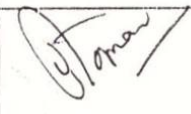
1. Management Committee.
2. Executive Committee.
3. Finance Committee.

4. Management Committee:

- i. The Society shall have its Management Committee as the Supreme Authority and source of all powers, functions and activities.

- ii. The general superintendence, direction and control of the affairs of the Society and of its income and properly shall be vested in the Management Committee of the Society hereinafter referred to as "The Committee" or "The Management Committee". ✓

5. **Constitution of the management Committee :** . (For Higher Education Institute Society – SGGSJ Govt. College, Paonta Sahib (HEIS – SGGSJ GC Paonta Sahib))

Sr. No.		Designation	Name & address	Remarks, If any
		Ex- officio Members		
1	Chairperson	Principal	Dr. J. S. Verma SGGSJ Govt. College, Paonta Sahib	
2	Member	Vice Principal / Senior most lecturer of the college	Dr. Alka Chauhan SGGSJ Govt. College, Paonta Sahib	
3	Member	Head of the department/ Two amongst senior most HOD's of Arts, Science and Commerce.	Dr. P. Singh D. K. Sharma SGGSJ Govt. College, Paonta Sahib	 
			Dr. C. K. Sharma, SGGSJ Govt. College, Paonta Sahib	
			Dr. R. L. Tomar, SGGSJ Govt. College, Paonta Sahib	
4	Member	PTA Head	Sh Jai Parkash Sharma, Vill. Amboya	
5	Member	Old student	Ms Deepa Chauhan	
6	Member Secretary	Any member nominated by the Chairperson/ Principal	Sh Hemant Kumar, SGGSJ Govt. College, Paonta Sahib	
		Nominated Members		
7	Member	Director of Higher Education		
8	Member	One Eminent Educationist	Smt. Madhuri Ramol, Rtd. Principal, SGGSJ Govt. College, Paonta Sahib	
9	Member	One Subject Area Expert		
		Co- Opted Members		
10	Co -opted Member	Any other member which the management committee decides	Smt. Sulaxna Sharma	
11	Local Auditor	Member	Dr. D. S. Tomar, Govt. College, Paonta Sahib	

6. **Members of the Society:**

- a. The Society shall consist of following:

approved by the Management Committee from time as per the provision at Sr. no. 10 of para 5 in Constitution of the Management Committee.

- b. The Society shall keep a register of nominated and co-opted Members and every such Members of the Society shall sign the roll and state there in his name, occupation and address.
- c. If a nominated and co-opted member of the society changes his address, he shall inform his new address to the Member secretary who shall there upon enter his new address in the register of such Members. But if he fails to inform his new address, the address in the register of Members shall be deemed to be his address.
- d. Termination of Membership:-
 - di. Where a person becomes a member of the Society by reason of the office appointment he holds, his membership of the Society shall terminate when he ceases to hold that office or appointment.
 - dii. Whenever a member other than the ex-officio member, desires to resign from the membership of Society, he shall address his resignation to the Member Secretary of the Society and submit the same to him. The membership of such a person shall stand terminated from the society from the date of his resignation.
 - diii. A member of Society shall cease to be a member, if Management Committee so desire.

7. **Term of Office of the Members of Society & Termination of Membership:**

- (a) Term of office of non-official / nominated / co-opted members shall be for two years, or till the new member is nominated / co-opted after the expiry of term, whichever is later. At the expiry of period so fixed the Management Committee may nominate the same person(s) or some other person in his/ her place. In the case of any vacancy arising earlier than the stipulated period of two years: the government may nominate any other person(s) afresh.
- (b) Any nominated / co-opted member of the management committee may resign his/ her membership by a letter addresses to the Principal, SGGSJ Govt. College, Paonta Sahib. The resignation shall take effect from the date of its acceptance by the chairperson or from the 30th day following the date of receipt of the letter by the Principal whichever is earlier.
- (c) Any other member of the Management Committee shall cease to be a member if become insolvent or of unsound mind or is convicted of a criminal offence involving moral turpitude.

8. **Meeting of Management Committee:**

- (a) The Committee shall ordinarily meet 2 times in a year but the gap between one meeting and the other meeting shall not be less than 6 months.
- (b) Every meeting of the Management Committee shall be presided over by the Chairperson of the Management Committee and in his absence, the Vice-Principal, the ex-officio member shall preside over the meeting.
- (c) The Chairperson may, whenever he thinks fit, and shall, on the written requisition of not less than four members, call a special meeting of the Management Committee.
- (d) Notice and quorum for the meetings of the society:
 - i. Every notice calling a meeting of the Management Committee shall state the date, time & place at which such meeting will be held and shall be served upon every member not less than 48 hours before the day and time appointed for the meeting.
 - ii. Provided that the Chairperson for reasons to be recorded shall have the authority to call a special meeting on such shorter notice as he thinks fit.
 - iii. If the Chairperson of the Management Committee is unable to attend any meeting, then the vice- principal, the ex- officio member shall preside over the meeting.
- (e) The Management Committee can further constitute committees and sub committees and delegate the necessary powers and authorizations to such committees for specific purposes.
- (f) Quorum: Five members, out of whom at least must be official members, shall constitute the Quorum.

9. **Conduct of Business of the Management Committee:**

- a. The management Committee may function notwithstanding any vacancy in the constitution provided however, that at no time the number of vacancies shall be such that the total number of members is less than the quorum required for a meeting of the Management Committee.
- b. Acts and proceedings not to be invalidated by vacancies etc. No act or proceedings of the Management Committee or any authority of the Society or any committee constituted under this, shall be questioned on the ground merely of the existence of any vacancy or defect in the election, nomination or appointment of a person acting as a member thereof or any irregularity in its procedure not affecting the merits of the case.
- c. Subject to the provisions herein contained, the Management Committee may, with the previous approval of the HP Government, frame and vary from time to time, as it thinks fit, bye-laws for the conduct of its business.
- d. In case of difference of opinion amongst the members, the opinion of the majority shall prevail.
- e. Each member of the Management Committee, including the Chairperson. Shall have one vote & if there is an equal number of votes on any question to be determined by the Management Committee, the Chairperson shall, in addition, have and exercise a casting vote.
- f. Any resolution, except such as may be placed before the meeting of the management Committee, may be adopted by circulation among all its members, and any resolution so circulated and adopted by a majority of the Members who have been passed at a meeting of the Committee, provided that in every such case, at least 5 members of the Committee shall have recorded their approval to the resolution.

10. **Powers, functions, duties and responsibilities of Management Committee:**

Subject to the Management of Association and those Rules, but without prejudice to the generality of powers, the Management Committee shall have the full autonomy and shall exercise the following powers And carry out the following functions, duties and responsibilities inter- alia:

1. To exercise general control and issue such directions for the efficient management and administration of the affairs of the college as may be necessary.
2. To nominate members of the Executive committee.
3. To approve the Annual Budget as presented by the Executive Committee.
4. To consider the Annual Report and audited Annual Accounts of the society for the immediately preceding financial year along with the Audit Certificate, the Audit Report, and replies of the Society to the observations contained in the Audit.
5. To add to, amend, vary or rescind, with the prior approval of the Government of Himachal Pradesh, any of these rules.
6. To frame bye-laws consistent with these Rules and the Memorandum of association, for the management, administration and regulation of the business of the society for the furtherance of its objects.
7. Perform such other function as are entrusted to it under the rules.

Powers of the Management Committee:

- a. Take decision on matters policy relating to the administration, working and control of the Society.
- b. Consider and approve programmes and plans of the Society in conformity with scope of objectives of the Society and under the overall guidance of Govt., of HP Higher Education Deptt., and to sanction expenditure for the execution of the plan.
- c. Workout and recommend to the Govt., of HP Higher Education deptt. The eligibility conditions, duration, selection process etc. for the programmes run by the Society.
- d. Workout and recommend to the Govt., of HP Higher Education Deptt., Rules, Regulation and Bye-laws for the conduct of the affairs of the Society and to recommend to the Govt.,

of HP Higher Education deptt., to add, amend, or repeal the rules and regulation from time to time.

- e. Consider, approve and authorize operation of the funds of the Society. Collect fees on behalf of Govt., if HP Higher Education deptt., and other departments and agencies and transfer or utilize the same in the manner prescribed in the agreements.
- f. Workout and recommend to the Govt., of HP Higher education Deptt., the norms, guidelines and terms and conditions and agreements with stakeholders to establish Resource Centers and to add to or amend them from time to time.
- g. Appoint Committees or Sub- Committees, by whatever name called, comprising member(s) of the Society and such outside experts and officers of the Society as may be nominated by it for specific tasks, for the disposal of its business or for tendering advice on any matter pertaining to the administration and management of the Society.
- h. Handle the work on job-work and /or outsourcing basis for the Society as per the norms laid down by the Govt., of HP Higher education deptt.
- i. Delegate, to such extent as it may deem necessary, any of its powers to any officer or the Committees constituted by the Management Committee.
- j. Acquire by gift, purchase, exchange, lease hire or otherwise any property, movable or immovable, and to construct , improve , alter demolish or repair buildings, space, works and constructions as may be necessary or convenient for carrying on the activities of the Society .
- k. Negotiate, enter into and make contracts, deeds on behalf of the Society without any Government support. To enter into legal and corporate agreements for and on behalf of the Society and to sue and defend all legal matters of the society.
- l. Institute and award, prizes and medals for innovative education practices.
- m. Solicit and receive grants, gifts, donations, fees, and funds in any other forms, provided the Executive Committee approves it.
- n. Do all such acts things as are incidental or conducive to the discharges of the functions and attainment of any of the objects of the Society.

Functions, duties and responsibilities of the Management Committee:

1. To prepare the budget estimates of the Society for each year and to sanction expenditure within the limits of budge as approved by the Management Committee.
2. To have custody and ensure proper utilization of the funds of the Society and to manage all the resources of the Society.
3. To provide the required operation, administration, technical, ministerial and manpower under the society on job work, contract or outsourcing basis from project to project for ensuring the efficient operation and management of the projects and the affairs of the Society and to prescribe the conditions of hiring and firing of such manpower by the other departments and organizations as and when required.
4. To co-ordinate with the Govt., of HP Higher Education Deptt., and college/institute level departments/organizations in the pursuit of its objectives of the Society.

5. To consider and pass such Resolutions on the annuals report, the annual accounts and the financial estimates if the Society as it thinks fit.

11. Assets and Funds of Society:

- (a) The capital cost and corpus fund for the smooth functioning of the Society may be contributed by Government of HP, Government of India, contributions from Public sector undertakings, Co-operative institutions, other Public sector organizations and financial institutions.
- (b) Sources of income of Society: The Society will facilitate/ execute/ implement education in knowledge sector on behalf of Department of Higher Education based on the availability of the funds. Therefore, any receipts of Society will consists of the following:
 - i. Financial assistance from central ministries, financial institutions (FIs), or any national/international individual or institutions or industry.
- (c) The recurring expenditure of the Society would be met out of the funds and other income from the resources and business of the Society.
- (d) For expanding the scope and coverage of the programmers run by the Society it may approach Government of India, government of HP or any financial institutions for funding this program depending upon the project-structuring requirement.
- (e) The society may accept the contributions from the statutory bodies created under the Acts of parliament or of the State Legislature, the national and international organizations, NRIs, industry. The contribution may also be accepted from Private bodies and individuals subject to the approval of its Management Committee.
- (f) The Income and property of the Society howsoever derived shall applied towards the promotion of the objects thereof as set-forth in this Memorandum of Association.
- (g) No part of income and property of the society shall be paid or transferred directly or indirectly, by way of profit, to the persons/ body who are or at any time, have been or shall be members of society or Management Committee or to any of them or to any person claiming through them or any of them.
- (h) **Operations and Management (O & M) of the Society:**
 - (i) The required operation, administrative, technical and other manpower may be deployed on job work, contract or outsourcing basis from case-to-case basis for ensuring the efficient operation and management of the project.
 - (ii) Thus the hiring of manpower for the work of society would not be the liability of the Government and any expenditure on such account is proposed to be met out of the funds available with the society.
 - (iii) The Private partners would hire mostly the operation staff and no Government Expenditure would be involved. Also expenditure on any hiring of staff by the Society would be met out of the funds available with the Society.
 - (iv) The manpower for running the functions of the Society would be taken on deputation from the Government's corporations, agencies, institutions, public sector Undertakings, colleges etc. or job-work basis in accordance with rules, regulations and bye-laws of the Society.
 - (v) The manpower on job-work basis would not claim for permanent absorption in the society or in the State Government. The Society has full rights to terminate the contract of manpower on job-work basis without giving any reasons.
- (i) **Vesting of the assets and funds of the Society:** The Assets and the funds shall vest with the Society.

- i. Assts register and accounts: The Society shall maintain Assets Register (AR) and accounts as per the common practices in higher educational societies.
 - ii. The Treasurer of fund: The member Secretary or any other person authorized by the BOG shall be the treasurer of funds.
 - iii. Operation of Bank Account: The bank accounts of the Society shall be kept in the name of the society and shall be operated upon by the Chairperson of the Society or any other person authorized by the Management Committee.
- (j) If at any time the Society is dissolved, the assets of the Society shall vest with the Government of HP (Department of Higher Education) in the account of the local college.
- (k) Objects for which the fund of the society could be used:
- i. The Objects of the fund shall be as approved by the Management Committee.
 - ii. All decisions for utilization of funds would be recorded in Executive Office Order Register (EOOR).
 - iii. Some of the indicative objects for which the funds could be used are as follows:
 - a. To impart special training, awareness and capacity building in the field of vocational and professional studies at College/institute level.
 - b. For any other improvements in field of higher education.
 - iv. Administrative expenses incurred by the Society or Committee such as salary allowances and traveling Allowances and daily Allowances of the staff can be legitimate charges on the funds of the Society in accordance with the provision of the rules of the Society as approved by the Government in the department of Higher Education.

12. Accounts and Audit:

The Society shall cause maintenance of regular accounts of all its money and properties in such form as the Management Committee may prescribe. The accounts shall be audited annually by an agency nominated by the Government. Any expenditure incurred in connection with such audit shall be payable by the Society to the party concerned. The Auditor's report to the Management Committee shall communicate the results of Audit.

- ii. The Chairperson shall keep or cause to be kept proper accounts of the receipt and payments, income and expenditure and of the property, assets and liabilities of the Society. The Annual accounts shall be made up by the end of the financial year.
- iii. The Accounts of the Society shall be audited and certified by the Chartered Accountant appointed by the Management Committee or any other competent authority.

13. Arbitration and Reconciliation:

Any dispute between two or more members of the Society, which has an impact upon the activities of the Society, shall be referred to and resolved amicably by the Chairperson or an arbitrator appointed by the Chairperson.

14. Alteration of the Rules and Regulation:

The Society may alter these rules at any time by a resolution passed by a majority of the total membership of the Society and a majority of the members present and voting at any meeting of the Society duly convened for the purpose subject to the approval of the Govt., of HP Higher Education Deptt.

15. Executive Committee of the Society:

The following executive committee shall manage the routine decision making of the Society and its funds: (For higher Education Institute Society, SGGSJ Govt. College, Paonta Sahib)

Sr.	Name/ Designation	Remarks
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No.		
1	Principal of College	Chairperson
2	President, PTA	Member
3	Old Student	Member
4	HOD same as Management Committee	Member ✓
5	Lecturer	Member Secretary
6	Special Invitee	Subject Area Expert for advice not having a voting right.

- (a) The Executive Committee will be empowered to take all administrative decisions where no creation of posts is involved.
- (b) The executive committee will issue Financial Sanctions (FS) for all acquisitions of movable & immovable assets & disposal thereof.
- (c) In case of urgency, the Executive committee will take decisions and get the same ratified from the management committee in its next meeting.
- (d) The executive committee may also further delegate any of its power to chairperson of the society.
- (e) The executive committee shall exercise such other powers as delegates to it by the Management Committee.
- (f) The existence of any vacancy therein or of any defect in the appointment or nomination of any member shall not be invalidate the proceedings of the meeting of the executive committee.
- (g) Every meeting of the executive committee shall be presided over by its chairperson and in his absence by the senior most member of the executive committee.
- (h) Three members of the executive committee present in person shall constitute quorum. No quorum shall be required for an adjourned meeting.
- (i) For every meeting of The executive committee not less than 48 hours notice shall be given to each member provided that the chairman if special circumstances may call a meeting at a shorter notice.
- (j) At least four meetings of The executive committee shall be held every year and intervening period between these meetings shall not be more than three months.
- (k) The chairperson of The executive committee, including the presiding officer shall have one vote and in the case of any tie He shall in addition have casting vote.
- (l) The chairperson of the executive committee may invite any person other than a member to attend a meeting of the executive committee. Such invitee shall not however, be entitled to vote at the meeting.
- (m) Any business which it may be necessary for The executive committee to perform may be carried out by circulation of papers among all its members and any resolution so circulated and approved by a majority of the members signing shall be as effective and binding as if the resolution had been passed at meeting of The executive committee.

16. Functions and the Powers of The executive committee

- i. Subject to general control and direction of the Management Committee, The executive committee shall be responsible for the management and administration of the affairs of the society in accordance with these rules and the Bye-laws made there under for the furtherance of its objectives and shall have all powers, administrative and financial, which may be necessary or expedient for the purpose.
- ii. Without prejudice to the generality of the foregoing sub-rule, the executive committee shall have the following powers and functions:
 - 1) To frame bye-laws procedures or rules with regard to all staff, budget and expenditure related matters. The executive committee shall also have the power to delegate these and other powers to the chairperson and to authorize further delegation by the chairperson to the officer as deemed fit by the chairperson.
 - 2) To prepare and execute detailed plans and programs for the furtherance of the society.

- 3) To create, recruit and manage technical, administrative, managerial, academic, consultancy and other posts in the society other than those for whose appointments specific provisions has been made elsewhere, as may be required for the efficient management of the affairs of the society and regulate the terms and conditions of their service, and to make payments to such personal in accordance with the rules and regulations of the society.
- 4) To receive, have custody of and deal with the funds and money of the society.
- 5) To sell, hire, lease, exchange or otherwise transfer or dispose of all or any property, moveable or immovable, of the Society. Provided that for the sale, lease, exchange or transfer of immovable property transferred to the society on its formation by the Government, prior approval in writing of the government shall be obtained.
- 6) To execute contracts, collaboration agreement, general/special instruments, services agreement, agreements containing arbitration clauses, indemnity bonds, deeds in respect of or connected with Sale lease/license, mortgage, hypothecation or other deeds of a legal character of whatever description: powers of attorney and to enforce any other legal rights and incur legal expenses Provided that these powers are exercised for and on behalf of the Society.
- 7) To sue; defend all legal proceedings on behalf of the Society.
- 8) To appoint Committees, with or without the power to co-opt, for disposal of any business of the Society or for advice in any matter pertaining to the Society, provided that in case of emergency, the Chairman of the Executive Committee shall have the power to appoint such committee.
- 9) To accept the management of any endowment, fund, subscription or donation, provided that it is not attended by any condition inconsistent, or in conflict, with the objective of the Society.
- 10) To prepare the annual budget estimates of the Society and to submit the same before the Management Committee for approval.
- 11) To incur expenditure subject to the provisions of the approved budget provided that where in the opinion of the Chairperson, an immediate decision on any matter is essential, he /she may, within the ambit of operational necessity and efficiency or to meet an emergency, authorize the incurring of expenditures not covered by the provisions of the budget provided that a report would be made to the Management Committee Council at its next meeting and its ex-post-facto approval obtained, wherever necessary.
- 12) To lay down term and conditions governing scholarships, deputations, grants-in-aid, training and research schemes and projects.
- 13) To frame, approve, amend and change R&P rules (Recruitment & promotion rules) for those who are appointed/engaged/called under the Society.
- 14) To approve annual training plan of the Society.
- 15) The EC may by resolution delegate to its Chairperson, to any standing committee or to any other officer of the Society, such of its power for the conduct of business as it may deem fit, subject, if deemed necessary to the condition that the action taken by its own Chairperson, the Standing Committee, or other officers under the powers so delegated shall be subject to confirmation of the next meeting of Executive Committee.
- 16) The Executive Committee shall have the power to appoint the Chartered Accountants/firms of Chartered Accountants as Auditors to certify the annual income and expenditure Statement and Balance Sheet of the Society . Provided that the Government of H.P. shall have the overriding power to appoint auditors for getting the accounts of Society audited.
- 17) With regard to all finance/staff related matters including creation, filling-up of posts, setting up terms and conditions of services, approving budgets or expenditure change of rates charged for services etc. any decision of the Executive Committee shall be taken only with concurrence of the Finance committee.

17. Contracts:

All contacts and other assurance shall be executed in the name of the Management Committee and signed on their behalf by the Chairperson of the Society or any other duly authorized by the Management Committee.

18. Powers, Functions, & Responsibilities of the Chairperson:

- (a) The Chairperson shall be the custodian of the record, the funds of Society & such other property of the Society as the Committee may commit to his charge. The Chairperson shall have the accounts maintained and also arrange for the annual audit in accordance with the provisions in the Rules and Bye-laws of the Society.
- (b) The Chairperson shall have such other powers & perform other duties as may be delegated or assigned to him by the Committee. The Chairman may delegate any of his powers to any of the subordinate with the approval of the executive committee.
- (c) The Chairperson of Management Committee shall act as The Chairperson of the Society and will record the proceedings of the meetings of the Society and of the Management Committee and maintain a proper record of these meetings in accordance with the provisions of the Bye-laws of the Society.
- (d) The chairperson of management Committee shall manage the projects, properties, or the money under the fund, manage accounts, execute all contracts on behalf of Society and receive funds for the Society through donations, grant-in-aid, contributions and raising money whenever required.
- (e) The chairperson of management committee shall prepare the budget relating to the administrative expenses of the Society and Committee such as expenditure on TA/DA of the members, which shall be a legitimate charge on the fund.
- (f) The chairperson will have the authority to issue Financial Sanction (FS) and Technical Sanction for all IT acquisition of value less than Rs. 1 Lac. Any project of more than 1 Lac requires the approval of Executive committee or the Management Committee, as the case may be.
- (g) In the event of the post of the chairperson remaining vacant or the chairperson being absent or unable to perform his duties for any reason, it shall be open for the committee to direct the officer or officers in the service of the society to exercise temporarily such powers & perform such functions and duties of the chairperson as committee may deem fit.
- (h) The chairperson of management committee shall be responsible for the proper day-to-day administration of the society. All other staff shall be subordinate to the Chairperson. The Chairperson shall carry out the general correspondence in connection with the work assigned to him/her by the chairperson of the management committee and the executive committee from time to time.
- (i) The chairperson of management committee shall hire & fire the manpower for the society and other staff in accordance with Rules, Regulations and Bye- Laws of the society with the approval of the Chairperson.. The Chairperson of the society shall represent the society in all its legal matters jointly or through any authorized representative.
- (j) The Chairperson shall be responsible for the execution of all IT acquisitions as approved by the management committee and the executive committee.
- (k) To all acts, eels and things necessary for carrying out his functions as the chairperson.

19. Funds of the Society.

The funds of the society shall consist of the following:

- a. Grant -in- aid received from central or state government.
- b. Donations and the contributions from the other sources.
- c. Fees to be collected from the students and charges imposed by the society for services rendered by it.
- d. Income from investments.
- e. Income from interests.
- f. Income from consultancy services.

- g. Income and receipts from other sources.
- h. All grants received from University Grants Commission.
- i. All funds and amounts charged by the society.
- j. Grants from individuals, institutions, gifts, charity, any assistance, amounts received out of wills of any person and all receipts.

The funds of the society shall be kept / deposited in the scheduled bank defined under Reserve bank of India Act 1934 (Act 2 1934) and it will be expended on the subsistence of the development of the college as per the budget formed by the governing council abetment of the finance committee as per the rules & Regulations formulated for the purpose.

The society may increase the fee determined from time to time, can also increase the fee and such for the opportunities / alternatives to increase its income. All these additional fees & funds shall be included in the funds of the society.

20. **Withdrawals of Funds:**

- 1) Withdrawals of funds from the accounts of the society shall be regulated in a manner to be determined by the management committee or under its authority by the executive committee.
- 2) Such withdrawals shall be made by cheques on requisition (as the case may be) signed by the chairperson and member secretary of the executive committee.

21. **Suit by and Against the Society:**

The Society may be sue or be sued in the name of the society and the chairperson shall have all powers to defend any suits and sue in the name of the society either by himself or acting through agents / officials duly appointed by the chairperson.

22. **Annual Reports:**

Annual reports of the proceeding of the society including all works undertaken and various achievement mad, during the year, together with the Audited Annual accounts for the year, the audit certificate, the audit report and replies of the society to the observations contained in the audit report shall be placed before the management committee at its next meeting through executive committee. The management committee shall cause a copy of audit report along with its observations thereon to submit to the Govt. of Himachal Pradesh after Annual General meeting.

23. **Service of Notice:**

A notice may be served upon any member of the society or its executive committee either personally or by post at the address mentioned in the roll of members. Any notice served by post shall be deemed to have been served on the day following that on which it is posted.

24. **Alteration or Extension of the purpose of the Society:**

Subject to the provision of the registration of the societies Act 1860, the management committee may alter, extend or abridge any purpose or purposes for which the society is established.

25. **Amendment of the Rules:**

The Management Committee shall be competent to amend, repeal, and rescind any of the provisions of the memorandum of association and rules of the society. The executive committee shall be competent to carry out amendments in the service Bye-Laws as it may think fit from time to time.

26. **Repeal and Savings:**

20 Subject to the prior approval of the Management Committee, the Society may alter, extend or abridge any purposes for which it is established by following the procedure prescribed under these rules.


21 These rules may be altered by the society with the consent of the management Committee at any time by a resolution passed by a majority of 2/3rd of the total members present at any meeting of the society which shall have been convened for the purpose after giving due notice of such resolution to the members of the society subject to the approval of the Govt. of HP Higher Education Department.

27. **Staff and Establishment Issues:**

- i. Existing staff of the college will continue to be borne on Govt. Rolls and all staff, office and establishment related expenditure bills will continue to be drawn from treasury as per budget provision as heretofore.
- ii. Any fresh recruitment in the college for any purpose including replacements for vacancies in regular establishment will be done by the society and expenditure will be met out of its own resources. Such recruitments will be based on need/ justification and preferably for a limited period on contract basis on consolidated amount. There will be no liability/ binding on the society or the government for regularization / appointment of such staff on the expiry of period of contract. The contract shall be on year-to-year basis and terms and conditions as decided by the society.

28. **Societies Registration Act To Apply:**

All clauses of societies registration Act, 1860 (HP, Amendment Act) as applied to the state of Himachal Pradesh shall apply to this society save as appropriately and expressly amended and altered or amended by these presents and such amendments are not inconsistent with aforesaid Act.



29. We the following members of the Management Committee certify that the Rules of the Society given above are correct:- (Higher Education Institute Society – SGGSJ Govt. College, Paonta Sahib, Distt. Sirmaur, HP)

Sr. No.		Designation	Name & address	Remarks, If any
		Ex- officio Members		
1	Chairperson	Principal	Dr. J. S. Verma SGGSJ Govt. College, Paonta Sahib	
2	Member	Vice Principal / Senior most lecturer of the college	Dr. Alka Chauhan SGGSJ Govt. College, Paonta Sahib	
3	Member	Head of the department/ Two amongst senior most HOD's of Arts, Science and Commerce.	Dr. ... D. K. Sharma SGGSJ Govt. College, Paonta Sahib	
			Dr. C. K. Sharma, SGGSJ Govt. College, Paonta Sahib	
			Dr. R. L. Tomar, SGGSJ Govt. College, Paonta Sahib	
4	Member	PTA Head	Sh Jai Parkash Sharma, Vill. Amboya	
5	Member	Old Student	Ms Deepa Chauhan	
6	Member Secretary	Any member nominated by the Chairperson/ Principal	Sh Hemant Kumar, SGGSJ Govt. College, Paonta Sahib	
		Nominated Members		
7	Member	Director of Higher Education		
8	Member	One Eminent Educationist	Smt. Madhuri Ramol, Rtd. Principal, SGGSJ Govt. College, Paonta Sahib	
9	Member	One Subject Area Expert		
		Co- Opted Members		
10	Member	Member	Smt. Sulaxna Sharma Govt. College, Paonta Sahib	
11	Member	Local Auditor	Dr D. S. Tomar, Govt. College, Nahan	

